

Information For: W3 PDF

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Sent On: 01.21.2004 11:14:41

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PDF for W3s

DO NOT STAPLE OR FOLD

a Control number 8		33333		For Official Use Only j OMB No. 1545-0008		FILE COPY KEEP FOR YOUR RECORDS	
b Kind of Payer k l	941 <input type="checkbox"/>	Military <input type="checkbox"/>	943 <input type="checkbox"/>	1 Wages, tips, other compensation \$	2 Federal income tax withheld \$		
	CT-1 <input type="checkbox"/>	Hshld. emp. <input type="checkbox"/>	Medicare govt. emp. <input type="checkbox"/>	3 Social security wages \$	4 Social security tax withheld \$		
c Total number of Forms W-2 7		d Establishment number		5 Medicare wages and tips \$	6 Medicare tax withheld \$		
e Employer identification number 65-1234567				7 Social security tips \$	8 Allocated tips \$		
f Employer's name CORDOVA COMMUNITY CHURCH				9 Advance EIC payments \$	10 Dependent care benefits \$		
g Employer's address and ZIP code 3755 N GERMANTOWN RD MEMPHIS				11 Nonqualified plans \$	12 Deferred compensation \$		
				13 For third-party sick pay use only			
h Other EIN used this year				14 Income tax withheld by payer of third-party sick pay \$			
15 State TN	Employer's state ID number 765432165			16 State wages, tips, etc. \$	17 State income tax \$		
				18 Local wages, tips, etc. \$	19 Local income tax \$		
Contact person				Telephone number ()		For Official Use Only	
E-mail address				Fax number ()			

Under penalties of perjury, I declare that I have examined this return and accompanying documents, and, to the best of my knowledge and belief, they are true, correct, and complete.

Signature **j** Title **j** Date **j 01/21/04**

Form **W-3** Transmittal of Wage and Tax Statements **2003** Department of the Treasury Internal Revenue Service

An Item To Note

Separate instructions. See the separate 2003 Instructions for Forms W-2 and W-3 for information on completing this form.

Purpose of Form

Use this form to transmit Copy A of Form(s) W-2, Wage and Tax Statement. Make a copy of Form W-3, and keep it with Copy D (For Employer) of Form(s) W-2 for your records. Use Form W-3 for the correct year. File Form W-3 even if only one Form W-2 is being filed. If you are filing Form(s) W-2 on magnetic media or electronically, do not file Form W-3.

When To File

File Form W-3 with Copy A of Form(s) W-2 by March 1, 2004.

Where To File

Send Form W-3 with the entire Copy A page of Form(s) W-2 to:

Social Security Administration
Data Operations Center
Wilkes-Barre, PA 18769-0001

Note: If you use "Certified Mail" to file, change the ZIP code to "18769-0002." If you use an IRS approved private delivery service, add "ATTN: W-2 Process, 1150 E. Mountain Dr." to the address and change the ZIP code to "18702-7997." See Circular E, Employer's Tax Guide (Pub. 15), for a list of IRS approved private delivery services.

For Privacy Act and Paperwork Reduction Act Notice, see the 2003 Instructions for Forms W-2 and W-3.

a Control number 8		33333		For Official Use Only j OMB No. 1545-0008		
b Kind of Payer k 1	941 Military	943	1 Wages, tips, other compensation 178802.26	2 Federal income tax withheld 2493.32		
	CT-1	Hshld. emp.	Medicare govt. emp.	3 Social security wages 46048.42	4 Social security tax withheld 2854.97	
c Total no. of Forms W-2 7		d Establishment number	5 Medicare wages and tips 46048.42	6 Medicare tax withheld 667.62		
e Employer identification number 65-1234567			7 Social security tips	8 Allocated tips		
f Employer's name CORDOVA COMMUNITY CHURCH			9 Advance EIC payments	10 Dependent care benefits		
g Employer's address and ZIP code			11 Nonqualified plans	12 Deferred compensation		
			13 For third-party sick pay use only			
			14 Income tax withheld by payer of third-party sick pay			
h Other EIN used this year						
15 State TN	Employer's state ID number 765432165		16 State wages, tips, etc.	17 State income tax		
			18 Local wages, tips, etc.	19 Local income tax		
Contact person			Telephone number	For Official Use Only 0 0 0 0 / 1034		
E-mail address			Fax number			

Under penalties of perjury, I declare that I have examined this return and accompanying documents, and, to the best of my knowledge and belief, they are true, correct, and complete.

Signature **j** Title **j** Date **j** 01/21/04

Form **W-3** Transmittal of Wage and Tax Statements 2003 Department of the Treasury Internal Revenue Service

Send this entire page with the entire Copy A page of Form(s) W-2 to the Social Security Administration. Photocopies are not acceptable.

Do not send any payment (cash, checks, money orders, etc.) with Forms W-2 and W-3.

An Item To Note

Separate instructions. See the separate 2003 Instructions for Forms W-2 and W-3 for information on completing this form.

Purpose of Form

Use this form to transmit Copy A of Form(s) W-2, Wage and Tax Statement. Make a copy of Form W-3, and keep it with Copy D (For Employer) of Form(s) W-2 for your records. Use Form W-3 for the correct year. File Form W-3 even if only one Form W-2 is being filed. If you are filing Form(s) W-2 on magnetic media or electronically, do not file Form W-3.

When To File

File Form W-3 with Copy A of Form(s) W-2 by March 1, 2004.

Where To File

Send this entire page with the entire Copy A page of Form(s) W-2 to:

Social Security Administration
Data Operations Center
Wilkes-Barre, PA 18769-0001

Note: If you use "Certified Mail" to file, change the ZIP code to "18769-0002." If you use an IRS approved private delivery service, add "ATTN: W-2 Process, 1150 E. Mountain Dr." to the address and change the ZIP code to "18702-7997." See Circular E, Employer's Tax Guide (Pub.15), for a list of IRS approved private delivery services.

Do not send magnetic media to the address shown above.

For Privacy Act and Paperwork Reduction Act Notice, see the 2003 Instructions for Forms W-2 and W-3.